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DEPARTMENT OF CITYWIDE  
ADMINISTRATION  
1 CENTRE STREET, 10<sup>TH</sup> FLOOR  
NEW YORK, NY 10007

## NOTICE OF EXAMINATION

### STAFF ANALYST TRAINEE

Exam. No. 4889

**WHEN TO APPLY:** From: March 5, 2014  
To: March 25, 2014

**APPLICATION FEE:** \$4.00

If you choose to pay the application fee with a credit/debit card, you will be charged a fee of 2.49% of the payment amount. This fee is non-refundable.

**THE TEST DATE:** The multiple-choice test is expected to begin on July 7, 2014 at DCAS' Computer-based Testing & Applications Centers.

**YOU ARE RESPONSIBLE FOR READING THIS NOTICE IN ITS ENTIRETY BEFORE YOU SUBMIT YOUR APPLICATION.**

**WHAT THE JOB INVOLVES:** Staff Analyst Trainees, under supervision with some latitude for independent judgment, routine training in and assist in professional and technical work in the preparation and administration of Departmental Budgets, the preparation and conduct of administrative and procedural studies and analysis of the organization and operations of City agencies, and in personnel administration. All Staff Analyst Trainees perform related work.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

**THE SALARY:** The current minimum salary is \$33,438 per annum. This rate is subject to change. The salary of those hired will be increased to \$36,360 per annum upon completion of one year of satisfactory service.

Appointments to this class of positions are subject to a two-year probationary period. At the end of two years of satisfactory service, permanent employees in this class of positions will advance, without further examination, to the rank of Staff Analyst which has a minimum salary of \$33,162 per annum. An unsatisfactory probationer's service may be terminated at any time during the two-year probationary period.

**HOW TO APPLY:** If you believe you meet the requirements in the "How to Qualify" section, submit an application on the Online Application System (OLAS) at [www.nyc.gov/onlineemployment](http://www.nyc.gov/onlineemployment). Follow the necessary application instructions for electronically submitting your application and payment, and completing any required information. A valid email address is required to file online. Several important service principles, including but not limited to Google, Yahoo!, Hotmail, and AOL, offer free email addresses. The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or a prepaid debit card with a credit card logo which you may purchase and use at various retail outlets. You may come to the DCAS Computer-based Testing & Applications Centers to file for this examination and use and submit a money order payable to DCAS (Honor).

The centers will be open Monday through Saturday from 9:00 AM to 5:00 PM.

**Manhattan**  
2 Lafayette Street  
10<sup>TH</sup> Floor  
New York, NY 10007

**Brooklyn**  
218 Broadway Street  
4<sup>TH</sup> Floor  
Brooklyn, NY 11201

**Special Circumstances Guide:** This guide is located on the DCAS website at [www.nyc.gov/onlineemployment/olassystem/special\\_circumstances.pdf](http://www.nyc.gov/onlineemployment/olassystem/special_circumstances.pdf) and available at the DCAS Computer-based Testing & Applications Centers. This guide gives important information about requesting an alternate test date because of religious observance as a special and accommodation for disability, claiming Veterans or Legacy credit, and notifying DCAS of a change in your mailing address. Follow all instructions on the Special Circumstances Guide that pertain to you when you complete your Application for Examination.

**READ CAREFULLY AND SAVE FOR FUTURE REFERENCE**

# Nyc Administrative Staff Analyst Sample Questions

**J Spring**



**Nyc Administrative Staff Analyst Sample Questions:**

This book delves into Nyc Administrative Staff Analyst Sample Questions. Nyc Administrative Staff Analyst Sample Questions is a crucial topic that needs to be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Nyc Administrative Staff Analyst Sample Questions, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
    - Chapter 1: Introduction to Nyc Administrative Staff Analyst Sample Questions
    - Chapter 2: Essential Elements of Nyc Administrative Staff Analyst Sample Questions
    - Chapter 3: Nyc Administrative Staff Analyst Sample Questions in Everyday Life
    - Chapter 4: Nyc Administrative Staff Analyst Sample Questions in Specific Contexts
    - Chapter 5: Conclusion
  2. In chapter 1, the author will provide an overview of Nyc Administrative Staff Analyst Sample Questions. The first chapter will explore what Nyc Administrative Staff Analyst Sample Questions is, why Nyc Administrative Staff Analyst Sample Questions is vital, and how to effectively learn about Nyc Administrative Staff Analyst Sample Questions.
  3. In chapter 2, the author will delve into the foundational concepts of Nyc Administrative Staff Analyst Sample Questions. The second chapter will elucidate the essential principles that need to be understood to grasp Nyc Administrative Staff Analyst Sample Questions in its entirety.
  4. In chapter 3, the author will examine the practical applications of Nyc Administrative Staff Analyst Sample Questions in daily life. This chapter will showcase real-world examples of how Nyc Administrative Staff Analyst Sample Questions can be effectively utilized in everyday scenarios.
  5. In chapter 4, the author will scrutinize the relevance of Nyc Administrative Staff Analyst Sample Questions in specific contexts. The fourth chapter will explore how Nyc Administrative Staff Analyst Sample Questions is applied in specialized fields, such as education, business, and technology.
  6. In chapter 5, the author will draw a conclusion about Nyc Administrative Staff Analyst Sample Questions. The final chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Nyc Administrative Staff Analyst Sample Questions.

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