

# Understanding the Structure of Textbooks

## PARTS OF A TEXTBOOK

- ❖ Title page
- ❖ Copyright page
- ❖ Table of contents
- ❖ Preface, foreward, and/or introduction
- ❖ Body
- ❖ Appendix
- ❖ Glossary
- ❖ Reference
- ❖ Index

## PARTS OF A TEXTBOOK CHAPTER

- ❖ Chapter title
- ❖ Learning outcomes
- ❖ Special opening text
- ❖ Key terms
- ❖ Main headings
- ❖ Subheadings
- ❖ Graphics
- ❖ Photographs and captions
- ❖ Side notes
- ❖ Summaries
- ❖ Resources

# Parts Of A Textbook

**Puja Mehta**



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