

FIRE DRILL OBSERVATION CHECK SHEET

Company Name:	
Observer Name:	
Date & Location:	
Signature:	
Time Alarm activated	-
Time First person arrived at Assembly Point	-
Time Last person arrived at Assembly Point	-
Time taken to complete the roll call	-
Time returned to building	-

Activities to Observe	Completed Yes/No	Comments
1. Employees responded promptly to the alarm being raised.		
2. Fire Alarm and evacuation message was clear and audible in all areas.		
3. Emergency services were contacted in time.		
4. Evacuation took place in a calm and orderly manner. No running, no shouting, no stopping to collect personal belongings etc		
5. Fire Marshals did a thorough check for his/her designated area(s).		
6. Fire exits were clearly marked and fit enough for smooth exit		
7. Assembly point was clearly marked and known to the employees.		
8. Fire Marshals were fully in control of the situation and didn't let others take over.		
9. People didn't go back into the		

Mh Mock Drill Check List

Ian Pickup



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Improving Quality in Outpatient Services Carole Guinane, Noreen Davis, 2011-06-22 A valuable reference for those involved in the field of ambulatory patient care *Improving Quality in Outpatient Services* offers time tested instruction on how to create a world class outpatient program It supplies a high level overview of current opportunities national quality programs and challenges outlining the policies procedures and plan *Commercial West*, 1954 **Official Gazette of the United States Patent Office** United States. Patent Office, 1953 **American Inventor**, 1902 **Official Gazette of the United States Patent Office** USA Patent Office, 1914 *Scientific American*, 1891 Monthly magazine devoted to topics of general scientific interest **Pest Control**, 1963 **Amusement Business**, 1973 *The Cultivator & Country Gentleman*, 1871 *American Artisan and Illustrated Journal of Popular Science*, 1874 **Official Gazette of the United States Patent Office** USA Patent Office, 1953 *Arts & Humanities Citation Index*, 1980 A multidisciplinary index covering the journal literature of the arts and humanities It fully covers 1 144 of the world s leading arts and humanities journals and it indexes individually selected relevant items from over 6 800 major science and social science journals *Hospital Literature Index*, 1991 **Trainman News**, 1947 *The Joint Commission Mock Tracer Made Simple, Sixteenth Edition* Jean S. Clark, Heather Forbes, 2014-08-20 The Joint Commission Mock Tracer Made Simple 16th edition Jean S Clark RHIA CSHA Heather Forbes BSN RN CEN CSHA HACP Turn to The Joint Commission Mock Tracer Made Simple 16th Edition for your survey prep needs as you train your organization on what to expect when the surveyors show up at your door The completely updated 16th edition clearly and concisely breaks down standards in an easy to understand mock survey checklist format and shows you how to perform practice tracers throughout your organization Use the book to train committee and chapter leaders and ensure the right forms get to the right people on each committee The book s helpful print and electronic format allows you to download the forms tools or checklists you need customize them and easily distribute them to the relevant people Save yourself time and effort in preparing your organization with this toolkit that has done the prep work for you The Joint Commission Mock Tracer Made Simple will enable you to Identify and address compliance weak spots in time for a survey visit Train staff on their roles in a survey and gauge your facility s level of preparedness Embrace the firsthand experience of the authors who have put together tracers in hospitals Organize your department with survey simulations and effective checklists Benefits Identify and address compliance weak spots before the surveyors find them for you Find out whether your facility and its staff is ready for survey Train staff on their roles and what they need to do during survey Use the survey simulations and checklists to organize your preparation and ensure maximum readiness Print and electronic format makes customization of forms and checklists easy Table of Contents Chapter 1 Understanding The Joint Commission Standards and Managing the Mock Survey Process Chapter 2 Scoring Guidelines and Tracer Planning Chapter 3 Pulling It All Together Mock Surveys Chapter 4 Patient Tracers Chapter 5 System Tracers Chapter 6 Tracer Tactics Checklists Pre survey

Checklist Accreditation Participation Requirements Checklist 1 National Patient Safety Goals Checklist 2 Emergency Management EM Checklist 3 Environment of Care EC Checklist 4 Human Resources HR Checklist 5 Performance Improvement PI Checklist 6 Infection Control IC Checklist 7 Leadership LD Checklist 8 Life Safety Code R Checklist 9 Information Management IM Checklist 10 Medical Staff MS Checklist 11 Medication Management MM Checklist 12 Nursing NR Online Checklists Checklist 13 Provision of Care Treatment and Services PC Checklist 14 Record of Care Treatment and Services RC Checklist 15 Rights and Responsibilities of the Individual RI Checklist 16 Transplant Safety TS Checklist 17 Waived Testing WT Checklist 18 Medical Staff Leaders Responsibilities Checklist 19 Department Managers Responsibilities Checklist 20 Patient Unit Interdisciplinary Teams Responsibilities Checklist 21 Ambulatory Sites Including Physicians Offices

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