

2. Accounting Policies

6

2.1 Accounting convention

The accounts of the grant Receiver should be prepared under the historical cost convention. The day-to-day transactions should be recorded at the monetary value of the goods or services or fair market value of the donated services.

2.2 Income

Income represents grants from donor, members' subscriptions and interest received from bank deposits and on investments. Grants, cash donations and interest received from bank deposits and investments are recognized as income in the period in which they are received.

2.3 Expenditure

Expenditure represents expenses incurred for programme activities. These are recognized when payments are made (ie, when cheque or cash is disbursed or paid).

Ngo Financial Management

Ying-Ying Zheng



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