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PRINCE2 For Dummies Nick Graham, 2010-04-01 Whatever your project no matter how big or small PRINCE2 For Dummies 2009 Edition is the perfect guide to using this project management method to help ensure its success Fully updated with the 2009 practice guidelines this book will take you through every step of a project from planning and establishing roles to closing and reviewing offering practical and easy to understand advice on using PRINCE2 It also shows how to use the method when approaching the key concerns of project management including setting up effective controls managing project risk managing quality and controlling change PRINCE2 allows you to divide your project into manageable chunks so you can make realistic plans and know when resources will be needed PRINCE2 For Dummies 2009 Edition provides you with a comprehensive guide to its systems procedures and language so you can run efficient and successful projects PRINCE2 For Dummies 2009 Edition includes Part I How PRINCE Can Help You Chapter 1 So What's a Project Method and Why Do I Need to Use One Chapter 2 Outlining the Structure of PRINCE2 Chapter 3 Getting Real Power from PRINCE2 Part II Working Through Your Project Chapter 4 Checking the Idea Before You Start Chapter 5 Planning the Whole Project Initiation Chapter 6 Preparing for a Stage in the Project Chapter 7 Controlling a Stage Chapter 8 Building the Deliverables the Work of the Teams Chapter 9 Finishing the Project Chapter 10 Running Effective Project Boards Part III Help with PRINCE Project Management Chapter 11 Producing and Updating the Business Case Chapter 12 Deciding Roles and Responsibilities Chapter 13 Managing Project Quality Chapter 14 Planning the Project Stages and Work Packages Chapter 15 Managing Project Risk Chapter 16 Controlling Change and Controlling Versions Chapter 17 Monitoring Progress and Setting Up Effective Controls Part IV The Part of Tens Chapter 18 Ten Ways to Make PRINCE Work Well Chapter 19 Ten Tips for a Good Business Case Chapter 20 Ten Things for Successful Project Assurance Part V Appendices Appendix A Looking into PRINCE Qualifications Appendix B Glossary of the Main PRINCE2 Terms [Planning a PRINCE2 Project In A Day For Dummies](#) Nick Graham, 2012-05-23 Whether you're very experienced in running projects or absolutely new to it PRINCE2 can help you run

your projects more effectively Planning a PRINCE2 Project In a Day For Dummies is designed to give you a one day steer into the essentials of running the Initiation stage of a PRINCE2 project It focuses on just one process Initiating a Project and one theme Plans This quick handy guide is essential reading for anyone undertaking a new PRINCE2 project and for those interested in learning more about how PRINCE2 can improve their projects Open the book and find Planning the work of your project Deciding on appropriate controls Working up a detailed Business Case Creating your PID or Project Initiation Documentation Online resources include Ten tips for a good business case PRINCE2 glossary Gallery of images from the book

PRINCE2 For Beginners Colin Bentley,2015-03-24 Thinking about using PRINCE2 to manage your projects or preparing for PRINCE2 training Need a rounded introduction to help you get to grips with the basics PRINCE2 For Beginners from introduction to passing your Foundation exam is the perfect start This readable end to end explanation is simple enough to introduce you to the basics yet includes everything you need to know to get through the foundation exam This new concise edition starts from a more accessible level than other detailed manuals or brief refreshers and will help ease you into the topic and put the method into a real world context This new concise edition now includes more support for the Foundation exam including a student guide to the exam itself sample answers and explanations Whether you are looking for a reliable introduction or a quick reference to prepare you for PRINCE2 training and study PRINCE2 For Beginners will give you the grounding to take your knowledge and application to the next level

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PRINCE2 Study Guide David Hinde,2012-05-14 Everything you need to be fully prepared to take the Prince2 exam As an internationally recognized certification the Prince2 accreditation gives a bolster to any resume However there exists a dearth of any sort of comprehensive tutorial on preparing to take this exam until now

Prince2 for Beginners : For Certification and Study Guide for Project Management Paul Holdbrook,2016-04-26 PRINCE2 PROjects IN Controlled Environments is a widely

used method for managing projects particularly in the United Kingdom as well as in other countries I wrote this book to develop the reader's working knowledge of all aspects of PRINCE2 with the goal of providing a truly useful self study manual for the PRINCE2 Foundation qualification The book is based on the most recent revisions to the method made in 2009 so it's as current as any other resource on the market today I have written this guide as an efficient self study manual that presents what you need to grasp the fundamentals of PRINCE2 and understand it as a logical system It is specifically aimed at readers who are studying for the Foundation qualification and want to get the most out of their study time Although anything in this book can appear on the examination certain parts of the method show up repeatedly so at the end of the chapter you will find a list of the concepts you should review more intensively along with study tips and tricks In the second part of the book you will find 75 sample test questions followed by a separate section giving the answers and which element of the method each question is taken from This way you can focus on a particular area of PRINCE2 where you need to do more work

Passing the PRINCE2 Examinations Ken Bradley, Stationery Office, 2005-08-12 PRINCE2 Projects in Controlled Environments is a structured method for effective project management This publication is a guide for those intending to take the UKAS APM Group PRINCE2 Foundation and Practitioner examinations and also provides advice for those taking the APM Group Practitioner Re Registration examination It contains examples of multiple choice questions and specimen answers to questions about typical project management situations and supersedes the 2004 ed ISBN 0113309643

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Project Management Checklists For Dummies Nick Graham, 2014-11-24 You must have tool for perfect project management Want to take your career to the next level and be a master of planning organising motivating and controlling resources to meet your goals This easy to use guide has you covered Project Management Checklists For Dummies takes the intimidation out of project management and shows you step by step how to use rigorous self check questions to save significant time and headaches in managing your projects effectively Project Management Checklists For

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The PRINCE2 Practitioner Colin Bentley,2015-04-24 Struggling to apply the principles of PRINCE2 in practice Need guidance on adapting the process for smaller projects PRINCE2 for Practitioners provides the solution This practical reference matching the details and requirements of the 2009 PRINCE2 manual contains new and updated real life examples and case studies links between related components and processes and clear guidance on how to fine tune the method to help you manage projects successfully whatever the context and size An affordable alternative to expensive training this best selling handbook by PRINCE2 expert Colin Bentley is an indispensable addition to your project management bookshelf and a companion to the PRINCE2 for Beginners book If you have passed the PRINCE2 exams it will help you keep your knowledge and skills up to date to maintain registered status and enable you to apply the theory of PRINCE2 to everyday project work after certification **The Non-Project Manager's Guide to Project Management** Sam Buah,2021-02-26 The Non Project Manager s Guide to Project Management is a practical and easy to understand guide for anyone new to project management Whether you are completely new to or are a practicing project manager you will benefit from the wealth of knowledge and examples shared in this book CIMA Exam Practice Kit Integrated Management charlie dalton,Nick Best,2006-02-03 CIMA Exam Practice Kits consolidate learning by providing an extensive bank of practice questions Each solution provides an in

depth analysis of the correct answer and highlights why the alternatives are incorrect CIMA Exam Practice Kits are ideal for students studying independently or attending a tutored revision course It supplements the Official CIMA Study Systems and CIMA Revision Cards with a wealth of additional questions and material focused purely on applying what has been learnt to passing the exam Helps CIMA students to prepare and pass the new syllabus first time Practice applying and displaying knowledge so CIMA examiners can award you marks Provides worked answers to fully explain the correct answer and analysis of incorrect answers helping CIMA students avoid common pitfalls

CISA Certified Information Systems Auditor Study Guide David L. Cannon, 2011-03-22 The industry leading study guide for the CISA exam fully updated More than 27 000 IT professionals take the Certified Information Systems Auditor exam each year SC Magazine lists the CISA as the top certification for security professionals Compliances regulations and best practices for IS auditing are updated twice a year and this is the most up to date book available to prepare aspiring CISAs for the next exam CISAs are among the five highest paid IT security professionals more than 27 000 take the exam each year and the numbers are growing Standards are updated twice a year and this book offers the most up to date coverage as well as the proven Sybex approach that breaks down the content tasks and knowledge areas of the exam to cover every detail Covers the IS audit process IT governance systems and infrastructure lifecycle management IT service delivery and support protecting information assets disaster recovery and more Anyone seeking Certified Information Systems Auditor status will be fully prepared for the exam with the detailed information and approach found in this book CD ROM DVD and other supplementary materials are not included as part of the e book file but are available for download after purchase

ITIL For Dummies Peter Farenden, 2012-04-23 ITIL For Dummies provides an easy to understand introduction to using best practice guidance within IT service management It breaks down the 5 stages of the service lifecycle into digestible chunks helping you to ensure that customers receive the best possible IT experience Whether readers need to identify their customers needs design and implement a new IT service or monitor and improve an existing service this official guide provides a support framework for IT related activities and the interactions of IT technical personnel with business customers and users Understanding how ITIL can help you Getting to grips with ITIL processes and the service lifecycle Implementing ITIL into your day to day work Learn key skills in planning and carrying out design and implementation projects

PMadvice Ian Tomkins, 2008-11-06 PMadvice is a book specifically written to teach IT Programme and Project Managers how to take a new business opportunity or requirement from first initial thought to finished operational product The book has been written by Ian Tomkins a Senior Programme and Project Manager with over 20 years experience working in a wide variety of industries including banking investments utilities travel ministry of defence software development and insurance to name but a few The book is designed to take you from project start to project completion guiding you through the entire programme or project life cycle Step by step you are taken through each phase such as project initiation requirements gathering design development testing implementation

decommissioning etc The book also provides vital information about how to perform the role of a programme or project manager how to do the job personal management skills processes procedures good practice troubleshooting and guidance The book has been designed to either be read from cover to cover or be used as a reference guide as you progress through the project life cycle The book can also be used in conjunction with the www.PMAdvice.co.uk training and coaching service The coaching service assigns a one to one personal coach who is an experienced programme or project manager to guide you If you are looking for a book to teach you how to be a professional IT Programme or Project Manager then this is the book for you

CompTIA Project+ Certification Guide J. Ashley Hunt,2018-09-28 Your perfect companion to prepare for and pass the CompTIA Project PK0 004 exam Key FeaturesManage project changes and deliver desired project outcomesGain confidence in passing the PK0 004 exam with the help of practice questionsObtain insight from J Ashley Hunt an accomplished subject matter expertBook Description The CompTIA Project exam is designed for IT professionals who want to improve their career trajectory by gaining certification in project management specific to their industry This guide covers everything necessary to pass the current iteration of the Project PK0 004 exam The CompTIA Project Certification Guide starts by covering project initiation best practices including an understanding of organizational structures team roles and responsibilities You ll then study best practices for developing a project charter and the scope of work to produce deliverables necessary to obtain formal approval of the end result The ability to monitor your project work and make changes as necessary to bring performance back in line with the plan is the difference between a successful and unsuccessful project The concluding chapters of the book provide best practices to help keep an eye on your projects and close them out successfully The guide also includes practice questions created to mirror the exam experience and help solidify your understanding of core project management concepts By the end of this book you will be able to develop creative solutions for complex issues faced in project management What you will learnDevelop a project charter and define team roles and responsibilitiesPlan the project scope schedule budget and risksProcess change requests and work with procurement documentsClose a formal project or phase and get an overview of Agile Project Management principlesCreate a work breakdown structure WBS and dictionaryDiscover best practices for identifying analyzing and responding to riskGain important exam information and discover the next stepsWho this book is for The CompTIA Project Certification Guide is for entry level project managers who are looking for a common language and best practices in the IT project management space as well as a certification to excel in their career

[Learn PMP in 24 Hours](#) Alex Nordeen,2020-09-15 The Ultimate Guide serves as a Crash Course for Beginners to clear Project Management Professional Exam This ebook will help you learn effectively manage a project It details different models of project management This step by step guide is both easy to read and comprehend Here is what you will learn Table Of Content Chapter 1 Introduction Chapter 2 Initiation Phase Chapter 3 Project Integration Management Chapter 4 Project Scope Management Chapter 5 Project Time Management 1 Create WBS 2

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