

Third Edition

# Official CPC Certification Study Guide



# Official Cpc H Certification Study Guide 2013

**Carol J. Buck**



## **Official Cpc H Certification Study Guide 2013:**

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UNIQUE Netter anatomy plates in each chapter help you understand anatomy and how it affects coding From the Trenches boxes in each chapter highlight real life medical coders and provide practical tips advice and encouragement More than 175 illustrations and a full color design make advanced concepts more accessible and visually engaging Stronger focus on auditing cases prepares you to assign correct codes to complicated records as well as audit records for accuracy Updated content presents the latest coding information so you can practice with the most current information available

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of a medical office accompanied by realistic forms letters and procedural policies that help you prepare for on the job success This new edition keeps you up to date on emerging developments in billing and coding documentation ethical and legal issues and technological advances to help you keep your medical office at the forefront of the competitive health care field Manager s Alert boxes detail measures to help you avoid complications and prevent potential emergencies From the Expert s Notebook boxes help you build daily decision making skills with helpful tips suggestions and insights drawn from real world practice Exercises at the end of each chapter reinforce concepts and help you assess your understanding Detailed appendices provide fast easy access to commonly used abbreviations and symbols Medicare information helpful websites and answers to the end o f chapter exercises as well as a sample procedure and policy manual to guide you in developing your own practices Written Communication chapter helps you ensure proper communication and documentation in the health care facility Updated content in the Medical Record chapter familiarizes you with the latest information on the electronic medical record The updated Billing Coding and Collections chapter keeps you up to date with the latest coding and insurance forms CMS 1500 Coverage of current legal and ethical issues and emerging technology in the medical office keep you apprised of recent developments     Step-by-Step Medical Coding, 2014 Edition - E-Book Carol J. Buck,2013-12-13 Take your first step toward a successful career in medical coding with in depth coverage from the most trusted name in coding education Carol J Buck s Step by Step Medical Coding 2014 Edition is a practical easy to use resource that shows you exactly how to code using all current coding systems Explanations of coding concepts are followed by practice exercises to reinforce your understanding In addition to coverage of reimbursement ICD 9 CM CPT HCPCS and inpatient coding this edition provides complete coverage of the ICD 10 CM diagnosis coding system in preparation for the upcoming ICD 10 transition No other text on the market so thoroughly covers all coding sets in one source Over 500 illustrations of medical procedures and conditions help you understand the services being coded Real life coding reports simulate the reports you will encounter as a coder and help you apply coding principles to actual cases Complete coverage of ICD 10 CM prepares you for the upcoming transition to ICD 10 Dual coding addresses the transition to ICD 10 by providing coding answers in both ICD 9 and ICD 10 Official Guidelines for Coding and Reporting boxes allow you to read the official wording for inpatient and outpatient coding alongside in text explanations From the Trenches Coding Shots Stop Caution Check This Out and CMS Rules boxes offer valuable up to date tips and advice for working in today s medical coding field Exercises Quick Checks and Toolbox features reinforce coding rules and concepts and emphasize key information Four coding question variations develop your coding ability and critical thinking skills Coder s Index makes it easy to quickly locate specific codes Updated content includes the latest coding information available promoting accurate coding and success on the job New appendix with sample Electronic Health Record EHR screenshots provides examples similar to the EHRs you will encounter in the workplace     Understanding Hospital Billing and Coding Debra P. Ferenc,2013-02-26 Updated Claim Forms chapter covers the UB 04 claim form Updated



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