

EXCEL 2007: PIVOT TABLES & PIVOT CHARTS

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Description: If you have lots of data in Excel and need to better understand or present the data, an Excel PivotTable may be the tool you need. With pivot tables, you can easily summarize vast amounts of data by date or other groupings, combine and compare data in a table, and rotate (pivot) the table's rows and columns to see different summaries in a flash. In this session, you'll learn how to:

- Create pivot tables using the PivotTable Wizard
- Modify a pivot table
- AutoFormat a pivot table
- Apply conditional formatting
- Create a pivot chart
- Change the summarization method for table data
- Modify pivot table field names
- Create separate pivot tables for each of the values in a column

You've heard of pivot tables – maybe you've even tried to create one, but needed help to be successful. When you leave this session, you will be able to create and use a pivot table to answer critical questions about your organization.

UNDERSTANDING PIVOT TABLE AND PIVOT CHART REPORTS

A pivot table report summarizes the columns of information in a database in relationship to each other. A pivot chart is the graphical representation of a pivot table. When you need to present thousands of rows of data in a meaningful fashion, you need a pivot table.

Tree Sales Summary					
Quantity	County [-]				
Type [-]	Genesee	Kalkaska	Lake	Oakland	Grand Total
Blue Spruce	12,500	13,500	73,500	22,500	122,000
Concolor Fir	20,000	10,000	12,000	13,500	55,500
Fraser Fir	6,500	7,500	14,500	15,000	43,500
Scotch Pine	41,000	-	-	11,000	52,000
White Pine	37,000	-	58,500	15,500	111,000
Grand Total	117,000	31,000	158,500	77,500	384,000

Figure 1: an Excel Pivot Table Report summarizing sales data.

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Mark Steyvers



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Excel 2007 PivotTables and PivotCharts Paul McFedries, 2007-11-05 This in depth visual guide is tailored to help Microsoft Excel users take their skills to the next level allowing them to master PivotTables and PivotCharts [Beginning PivotTables in Excel 2007](#) Debra Dalgleish, 2007-12-01 Using a PivotTable in Microsoft Office Excel 2007 is a quick and exciting way to slice and dice a large amount of data This book explains what PivotTables are how you can benefit from using them how to create them and modify them and how to use their enhanced features It is for experienced Excel users who want to learn how to use Excel 2007 Pivot Tables for fast data analysis The author is an internationally recognized Excel authority Her web site on Excel contextures com has over 175 000 visitors a month **Brilliant Microsoft Excel 2007** Bill Jelen, Michael Alexander, 2008 Excel 2007 is one of the most powerful office and business productivity tools available However most users learn only a small percentage of the program s features This book will teach users to develop their skills so they can produce powerful spreadsheet solutions for all their business needs Brilliant Excel Formulas and Functions not only takes users through Excel s intermediate and advanced formula building features it also explains why these features are useful and shows how to use them in everyday situations Throughout the book there are no nonsense step by step tutorials and lots of practical examples aimed directly at business users *Excel 2013 Pivot Tables* Tim Hill, 2012-10-11 The jargon associated with Microsoft Excel s pivot tables n dimensional cross tabulations makes them look complex but they re really no more than an easy way to build concise flexible summaries of long lists of raw values If you re working with hundreds or hundreds of thousands of rows then pivot tables are the best way to look at the same information in different ways summarize data on the fly and spot trends and relationships This handy guide teaches you how to use Excel s most powerful feature to crunch large amounts of data without having to write new formulas copy and paste cells or reorganize rows and columns You can download the sample workbook to follow along with the author s examples Create pivot tables from worksheet databases Rearrange pivot tables by dragging swapping and nesting fields Customize pivot tables with styles layouts totals and subtotals Combine numbers dates times or text values into custom groups Calculate common statistics or create custom formulas Filter data that you don t want to see Create and customize pivot charts Unlink a pivot table from its source data Control references to pivot table cells Plenty of tips tricks and timesavers Fully cross referenced linked and searchable Contents 1 Pivot Table Basics 2 Nesting Fields 3 Grouping Items 4 Calculations and Custom Formulas 5 Filtering Data 6 Charting Pivot Tables 7 Tricks with Pivot Tables [Excel 2007 PivotTables Recipes](#) Debra Dalgleish, 2008-03-11 Debra Dalgleish Microsoft Office Excel Most Valuable Professional since 2001 and an expert and trainer in Excel brings together a one stop resource for anyone curious about representing analyzing and using their data with PivotTables and PivotCharts You ll find this book inimitable when facing any new or difficult problem in PivotTables covering the entire breadth of situations you could ever encounter from planning and creating to formatting and extracting data to maximizing

performance and troubleshooting The author presents tips and techniques in this collection of recipes that can't be found in Excel's Help section while carefully explaining the most confusing features of PivotTables to help you realize their powerful potential The chapters in this book have been organized into a collection of recipes to take you step by step from the problem you are experiencing to the solution you are aiming for Without fuss you'll find clear and precise information to help you assess your situation whether common or unique and solve your problem Working examples of complex PivotTables and numerous PivotTable programming examples will help you solve problems quickly without the need to digest heavy content

Excel 2007 PivotTables and PivotCharts Peter G. Aitken, 2007-04-16 Devoted entirely to PivotTables and PivotCharts this book shows you how to take full advantage of these powerful tools which enable you to pull meaningful information from masses of seemingly meaningless data Loaded with illustrations and real world examples it takes you step by step through creating a PivotTable formatting filtering and grouping data creating PivotCharts from those data and more You'll learn to work with multidimensional data how to create and manipulate PivotTables using VBA and most importantly you'll discover what these tools can do for you

Excel 2007 on Your Side E. N. I. Publishing, ENI Publishing, France, 2008-01-07 This practical guide teaches you how to get the most out of Microsoft Excel 2007 After a description of the new environment which has been improved from the previous versions and learning how to manage files templates and datasheets you will quickly become familiar with entering and editing data numbers dates calculation formulas data series You will then learn how to use the tools for formatting data fonts colours borders AutoFormats styles etc create outlines use worksheet auditing and print your tables replete with various graphics and charts The guide also explains the different ways you can use Excel to create tables and pivot charts by using datasheets As a portion of this guide focuses on working with multiple users it includes all you need to know about sharing and protecting your data The latter chapters discuss techniques for improving data entry creating custom data series or drop down lists and how to insert hyperlinks import and export data use macro commands and create Web pages

Excel 2007 Dashboards and Reports For Dummies Michael Alexander, 2011-03-16 What's the use of putting out reports that no one reads Properly created dashboards are graphical representations that put data in a context for your audience and they look really cool How cool You'll find out when you see the dazzling examples in *Excel 2007 Dashboards Reports For Dummies* And before long everyone's eyes will be riveted to your dashboards and reports too This revolutionary guide shows you how to turn Excel into your own personal Business Intelligence tool You'll learn the fundamentals of using Excel 2007 to go beyond simple tables to creating dashboard studded reports that wow management Get ready to catch dashboard fever as you find out how to use basic analysis techniques build advanced dashboard components implement advanced reporting techniques and import external data into your Excel reports Discover how to Unleash the power of Excel as a business intelligence tool Create dashboards that communicate and get noticed Think about your data in a new way Present data more effectively and increase the value of your reports Create dynamic labels that

support visualization Represent time and seasonal trending Group and bucket data Display and measure values versus goals Implement macro charged reporting Using Excel 2007 as a BI tool is the most cost efficient way for organizations of any size create powerful and insightful reports and distribute throughout the enterprise And Excel 2007 Dashboards and Reports for Dummies is the fastest you for you to catch dashboard fever Excel Pivot Tables And Charts Peter G.Aitken,2006-03-06 Excel is by far the most widely used spreadsheet program with an installed base of hundreds of millions PivotTables and the related pivot charts are a powerful tool within Excel for analyzing summarizing and organizing data to reveal meanings that would not otherwise be visible The use of these tools is not simple or intuitive however and the vast majority of Excel users have never tapped their power This book addresses this need by providing complete coverage of Excel PivotTables and pivot charts starting with the simplest and most basic uses and working up to complex and sophisticated scenarios The book combines both the reference and tutorial approaches Understanding PivotTables and Charts Understanding Data Sources for PivotTables Using PivotTable Tools and Formatting Working with PivotTable Components More about PivotTable Components Understanding and Using PivotCharts Using PivotTables with Multidimensional Data Getting Hard Data from a PivotTable PivotTable Alternatives Programming PivotTables with VBA *The Unofficial Guide to Microsoft Office Excel 2007* Julia Kelly,Curt Simmons,2007-02-05 This title helps readers get the most from Excel 2007 s update with insider guidance and valuable tips It is ideal for Excel users looking for smart tips cool insider secrets and interesting hacks to make the most of Microsoft Excel 2007 It includes handy checklists and charts to get readers started in Excel right away It shows readers the best way to enter format and organize data use PivotTables and PivotCharts to summarize data dynamically work with charts to illustrate data points and learn how to automate common and repetitive tasks by writing macros with VBA

Microsoft Office Excel 2007 Data Analysis Denise Etheridge,2011-06-17 Welcome to the only guidebook series that takes a visual approach to professional level computer topics Open the book and you ll discover step by step screen shots that demonstrate over 110 Excel data analysis techniques including Identifying trends in your data Sorting filtering and identifying lists Creating editing and checking formulas Calculating interest rates and depreciation Performing simple sorts and filters Hiding rows or columns in a PivotTable Adding and removing chart data Querying an Access database Assigning digital signatures Solving a formula with a data table I was stuck on an Excel problem for two days Finally I opened one of your books and there was a macro to accomplish exactly what I needed You made me look good to the boss Rob L Meerscheidt The Woodlands TX High resolution screen shots demonstrate each task Succinct explanations walk you through step by step Two page lessons break big topics into bite sized modules Apply It and Extra sidebars highlight useful tips

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Learn Excel 2007 Through Excel 2010 from Mr. Excel Bill Jelen, 2011 Covers how to effectively use Microsoft Excel using examples of real world business problems

Microsoft Excel 2007 Charts and Lists Quick Reference Guide Beezix, Inc Staff, 2007-01 Laminated quick reference guide showing step by step instructions and shortcuts for Charts graphs and Table features of Microsoft Office Excel 2007 This card is suitable as an accompaniment for Intermediate level Excel training The following topics are covered Excel Charts Inserting a Chart Resizing and Moving Chart Objects Changing Chart Type Charting Non Adjacent Data Adjusting Scale Two Scaled Charts Adding Removing and Formatting Legend Gridlines Data Series Explanatory Text Callouts Arrows and Circles Data Labels Adding a Projection or Trendline to a Data Series Setting the Default Chart Creating the Default Chart with one Keystroke Creating Chart Templates Applying Custom Chart Types Changing Chart Location Chart Object vs Chart Sheet Excel Tables Creating an Excel Table Excel Table vs Normal Range Changing the Table Area Adding New Rows or Columns to the Table Toggle Total Row Table Selection Shortcuts Sorting a List Multi Level Sorting Custom Sort Orders Subtotals Filtering a Table AutoFilter Advanced Filters Creating Pivot Tables Rearranging PivotTables Adding Removing PivotTable Fields Show Hide the PivotTable Field List Refreshing a PivotTable Creating a PivotChart Changing the Summary Function Filtering in a PivotTable Sorting in a PivotTable Grouping by Dates or Time This guide is suitable as a training handout or simply an easy to use reference guide for any type of user

Excel 2007: Pivot Tables for Data Analysis , 2009 In Excel 2007 Pivot Tables for Data Analysis Microsoft Most Valuable Professional Curt Frye helps dispel the common fear of the Pivot Table feature by demonstrating how to use this powerful tool to discover valuable business intelligence Curt shows how to create Pivot Table reports from internal Excel data and outside data sources use filters to focus on the most important data in the sheet and make visual presentations of data using Pivot Chart reports Exercise files accompany this course

Excel 2007 Miracles Made Easy Bill Jelen, 2006-12-01 In this addendum to Learn Excel from Mr Excel the amazing new features offered in Excel 2007 are

introduced Revealing the features that make this new version the best new release of Excel since 1997 this guide provides the necessary information to teach users to quickly unleash the powerful new features in Excel 2007 create incredible looking charts customize color themes to match their corporate logo utilize data visualization tools and learn Pivot Table improvements

Excel 2007 Charts John Walkenbach, 2007-12-10 Excel the top number crunching tool now offers a vastly improved charting function to help you give those numbers dimension and relativity John Walkenbach a.k.a. Mr Spreadsheet clearly explains all these charting features and shows you how to choose the right chart for your needs You'll learn to modify data within the chart deal with missing data format your chart use trend lines construct impossible charts create charts from pivot tables dress them up with graphics and more Note CD ROM DVD and other supplementary materials are not included as part of eBook file

John Walkenbach's Favorite Excel 2007 Tips and Tricks John Walkenbach, 2011-06-24 John Walkenbach comments on the new Excel I've been using Excel for over 15 years and Excel 2007 is by far the most significant upgrade ever For starters we've got a new user interface new open file formats a larger worksheet grid better use of memory and CPUs new functions and more templates Dig a bit deeper and you'll find worksheet tables 100 levels of undo easier formula construction better looking charts unlimited color choices SmartArt a handy page layout view new conditional formatting options new collaboration features a very useful compatibility checker workbook themes and even skins so you can change the look of the entire program John Walkenbach's Favorite Excel 2007 Tips Tricks consists of a series of non trivial tips and tricks that cover all aspects of Excel Tips are improved ways of maximizing the power of Excel to create robust applications Tricks are shortcuts that will speed up application development with Excel John's favorites include tips and tricks on dealing with function arguments creating impossible charts pivot tables taming the new Ribbon why use a UserForm how to create add ins in Excel 2007 absolute vs relative references changing data entry orientation overcoming the 7 level nesting limit dynamic chart data sorting on more than three columns entering fake data for testing purposes custom functions and much more

Charts and Graphs for Microsoft Office Excel 2007 Jelen, 1900 It is easy to create a bad looking chart in Excel This book teaches you how to unlock the beautiful formatting options available to make incredible looking charts The first section will talk about how to decide which chart type to use Subsequent chapters will walk through each chart type how to create them how to utilize them and special options available for each chart The book discusses themes colors creating metallic charts shadows transparency etc The book also handles anything graphical in Excel It will show the new In Cell Data Bar charts available in Excel 2007 A section

Brilliant Microsoft Excel 2007 Paul McFedries, 2008 Pivot tables are the most powerful feature in Excel A basic pivot table will allow you to summarize 500 000 rows of transactional data in 30 seconds with just a few mouse clicks Business productivity would skyrocket if everyone knew how to use pivot tables However only 12% of people using Excel can create a basic pivot table Of this group only a small percentage actually harness all the power that pivot tables afford them By the end of the book users will be pivot table gurus

automating pivot tables using VBA creating pivot tables with external data in OLAP cubes and even creating dynamic reporting systems so that managers can answer their own queries with a few mouse clicks Throughout the book there are no nonsense step by step tutorials and lots of practical examples aimed directly at business users

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